Hello Staff!

Recently, our school district began implementing an exciting new project.  This will involve having at least two Trained Diabetes Personnel (TDP) in elementary school buildings where there are students with diabetes.  This project will further enhance the health and safety of students with diabetes, and the trained staff will act as back-ups during extreme or unusual circumstances (if there is a full-time building nurse) or will be trained to deliver all diabetes care (if no full-time nurse).

The TDP will be trained by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (dates yet to be determined).  The on-site training will involve handling actual diabetes equipment and a CD/DVD presentation.  Total time in this training is expected to last between 2 hours per school (if full-time nurse in building) or 5 hours (no full-time nurse).

**What I would like to have in place at this time would be the names of two willing volunteers in our building that would like to be the designated Trained Diabetes Personnel.**

Some possible choices for the TDP may be principals/assistant principals; secretaries; counselors; PE teacher; librarian; or teacher assistants.  A full-time classroom teacher would be OK as one of the two choices.  Ideally, the trained person should be available at a moment’s notice.

Please consider volunteering for this important project. As a TDP you would be expected to be able to grasp very basic concepts about diabetes care and would receive your own packet of information and support phone numbers.  The plan is to have backup TDP give "real care" to a student(s) at least once at some point during the school year under a nurse’s direct supervision and observation.   For buildings where there is no available nurse, the TDP will be trained in all aspects of diabetes care.

Please send volunteer names by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  Also, please call \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_with any questions!